

Missouri S&T Retroactive Adjustment Form

Employee ID	Empl Rec. No.	MO Code	PS Account	Department	Employee Name	Job Code	Earn Code	Gross Amount (BW hourly rate x hours due)	Pay Period End Date

Comments _____

Use Earn Code RRR - Retroactive Regular Rate (for biweekly employees only)

ATTACH any supporting documentation as needed.

(Revised 4/10/15) Signature _____ Date _____